

TENDER / QUOTATION NO: GPK/STORE/Tender-Quotation/2021-22

TENDER/QUOTATION DOCUMENT

Last date for submitting the Tender : 17/01/2022 before 1:00 p.m.

Date and time of opening the bids : 17/01/2022 at 3:00 p.m.

Cost of Tender document: Rs. 300/- (Non- refundable)

Estimate Cost of Books to be procured Rs.2.00 Lakh Approx.

Govt. Polytechnic Kangra

(AN ISO 9001; 2008 Certified Institute)

E-mail: gpckangra@gmail.com

Phone No. 01892-265025-262285.

SECTION-A

1. Name of the Firm/Organizati10.on : _____

2. Registration Number : _____

3. Complete Postal Address : _____

4. Mobile Number/Phone Number with STD Code : _____

5. E-mail Address (if any) : _____

6. Whether Manufacturer/Dealer/Supplier : _____

7. Total Amount of Items Quoted : _____

(Excluding taxes)in words

8. Detail of Earnest Money

Draft No: _____

Date : _____

Amount: _____

Bank : _____

(Signature of the bidder with stamp)

Section –B

Schedule of Requirement

S.N.	Title of the book	Qty.(in nos.)Tentative
1	Applied Mechanics	5
2	Electrical Technology	5
3	Engineering Materials	5
4	Manufacturing Technology-I	5
5	Machine Drawing	5
6	Metrology & Instrumentation	5
7	Basics of Management & Entrepreneurship Development	7
8	Thermal Engineering-II	7
9	Machine Design	7
10	Manufacturing TechnologyIII	7
11	Welding Technology	7
12	Material Science and Engineering	4
13	A course in Electrical and Electronics Measurement and Instrumentation	4
14	Modern Digital Electronics	4
15	Optics	4
16	Fundamental of Electric Circuits	4
17	Applied Mechanics	2
18	Control System Engineering	2
19	Microprocessor 8085	2
20	Energy Management	2
21	Essentials of Management	2
22	Industrial Instrumentation and Control	2

23	Handbook of Analytical Instruments	2
24	Process Control Instrumentation Tech	2
25	Data Communication and Networking	2
26	Machine Learning	2
27	IOT with Raspberry Pi3	2
28	Digital Signal Processing	2
29	Troubleshooting Electronic Equipments	2
30	PLC and Industrial Automation	2
31	Virtual Instrumentation using Labview	2
32	Industrial Electronics and Control	2
33	Modern Control Engineering	2
34	Communication system	5
35	Network, filters and transmission line	5
36	Digital Electronics	5
37	Electrical and electronic measurements and instrumentation	5
38	Basic Electronics and linear circuits	5
39	Fiber optic communication technology	5
40	BOM&ED	5
41	Microwave and RADAR Engineering	5
42	Communication system-ii	5
43	Personal computer organisaTION	5
44	Electronic Devices and Circuits-II	5
45	Microprocessor and Programming	5
46	Power Electronics	5
47	Communication System	5
48	Audio & Video Systems	5
49	Industrial Instrumentaion Programmable Logic Controller	5

50	Industrial Instrumentation	5	
51	Wireless and Mobile Communication	5	
52	Microcontroller and Embedded System	5	
53	Medical Electronics	5	
54	Internet of Things and its application	5	
55	Computer Networks	5	
56	Optical fiber communication	5	
57	Fundamentals of Computer	3	
58	Programming with ANSIC	4	
59	Data Structure Using C	4	
60	Modern Digital Electronics	3	
61	HTML& CSS: The Complete Reference	2	
62	Operating System Concepts	2	
63	Operating Systems	5	
64	Let us C	4	
65	HTML & CSS Complete	4	
66	Java Script	4	
67	Computer Network	2	
68	PHP and MySQL Web Development	2	
69	An Introduction to Database Systems	2	
70	Data Structures	2	
71	Computer System Architecture	2	
72	Computer Organization and Architecture	4	
73	Software Engineering: A Practitioner's Approach	2	
74	Essentials of Management	3	
75	Programming with Java: A Primer	3	
76	The Complete PC Upgrade and Maintenance Guide	2	

77	Cyber Security	4
78	Information Security: The Complete Reference	1
79	Adobe Photoshop CC Classroom in a Book	1
80	Linux: The Complete Reference	2
81	Mobile Computing: Technology ,Applications and Service creation	3
82	Programming Arduino : Getting Started with Sketches	2
83	Python For Dummies	1
84	Android Application Development for Dummies	1
85	LEET (Lateral Engineering Entrance Test)	3
86	Applied Physics-I	17
87	Applied Physics-II	17
88	Applied Chemistry-I	17
89	Applied Chemistry-II	17
90	Text Book of English & Comm. Skills-I	17
91	Text Book of English & Comm. Skill-II	17
92	Applied Math –I	17
93	Applied Math-II	17
94	Electrical Machine	6
95	Electrical & electronics Measurements	6
96	Generation & Economic Considerations	6
97	Electronic Devices & Circuits	6
98	Digital Electronics	6
99	Principles of Power system	8
100	Utilization of Electrical Energy	8
101	Estimating & Costing in Electrical Engineering	8

Section –C

DETAIL SPECIFICATION OF ITEMS MENTIONED IN THE SCHEDULE OF REQUIREMENT

S. N.	Title of the book	Author	Publisher	Qty.(in nos.) Tentative
1	Applied Mechanics	Birinder Singh	Katson Publication	5
2	Electrical Technology	GL Marwaha	Eagle Prakshan	5
3	Engineering Materials	KPS Cahauhan , Sudhir Kumar	Eagle Prakshan	5
4	Manufacturing Technology-I	G.S. Aulakh	Eagle Prakshan	5
5	Machine Drawing	Er. R.K. Dhawan	S. Chand	5
6	Metrology & Instrumentation	KPS Cahauhan	Eagle Prakshan	5
7	Basics of Management & Entrepreneurship Development	N.P. Singh	Eagle Prakshan	7
8	Thermal Engineering-II	G.S. Aulakh	Eagle Prakshan	7
9	Machine Design	G.S. Aulakh	Eagle Prakshan	7
10	Manufacturing Technology III	G.S. Aulakh	Eagle Prakshan	7
11	Welding Technology	O.P. Khana	Dhanpat Rai Publication	7
12	Material Science and Engineering	R K Rajput	Katson	4
13	A course in Electrical and Electronics Measurement and Instrumentation	A K Sawhney	Dhanpat Rai	4
14	Modern Digital Electronics	R P jain	TMH	4
15	Optics	Ajoy Ghatak	TMH	4
16	Fundamental of Electric Circuits	Charles K Alexauder	TMH	4
17	Applied Mechanics	R S Khurmi	S Chand	2

18	Control System Engineering	I J nagrath,M Gopal	New Age	2
19	Microprocessor 8085	Ramesh Gaonkar	Penram	2
20	Energy Management	Umesh Rathore	Katson	2
21	Essentials of Management	Harold Koontz	TMH	2
22	Industrial Instrumentation and Control	S K Singh	TMH	2
23	Handbook of Analytical Instruments	R S Khandpur	TMH	2
24	Process Control Instrumentation Tech.	Curtis D Johnson	Pearson	2
25	Data Communication and Networking	Behrouz A Forouzan	TMH	2
26	Machine Learning	Tom M Mitchell	TMH	2
27	IOT with Raspberry Pi3	Maneesh Rao	Packt	2
28	Digital Signal Processing	John G Proakis	Pearson	2
29	Troubleshooting Electronic Equipments	R S khandpur	TMH	2
30	PLC and Industrial Automation	Madhu C Mitra	Penram	2
31	Virtual Instrumentation using Labview	Jerome J	PHI	2
32	Industrial Electronics and Control	Biswanath Paul	PHI	2
33	Modern Control Engineering	Katsuhiko Ogata	Pearson	2
34	Communication system	Dr. Sanjay Sharma	Katson	5
35	Network, filters and transmission line	Deepak Arora	Eagle	5
36	Digital Electronics	Vipin Arora	Eagle	5
37	Electrical and electronic measurements and instrumentation	A.K Sawhney	Dhanpat Rai and co.	5
38	Basic Electronics and linear circuits	NN Barghav	McGraw Hill	5

39	Fiber optic communication technology	Djafar K. Mynbaev Lowell L. Scheiner	Pearson Education	5
40	BOM&ED	NP Singh	Eagle	5
41	Microwave and RADAR Engineering	Dr. M.K. Kulkarni	Umesh	5
42	Communication system-ii	A.K Gautam	S.K Kataria	5
43	Personal computer organization	Gourav Gupta	Eagle	5
44	Electronic Devices and Circuits-II	J.B Gupta	Katson	5
45	Microprocessor and Programming	Arora and Chabra	Eagle	5
46	Power Electronics	Deepak Arora	Eagle	5
47	Communication System	Rajesh Kumar	Eagle	5
48	Audio & Video Systems	Deepak Arora	Eagle	5
49	Industrial Instrumentaion Programmable Logic Controller	Mrs Indu	Ishan	5
50	Industrial Instrumentation	SK Singh	Tata McGraw	5
51	Wireless and Mobile Communication	Deepak Arora	Eagle	5
52	Microcontroller and Embedded System	Deepak Arora	Eagle	5
53	Medical Electronics	Deepak Arora	Eagle	5
54	Internet of Things and its application	PROF. Satish Jain Shashi Singh	bpb	5
55	Computer Networks	Gourav Gupta	Eagle	5
56	Optical fiber communication	Rajesh Kumar	Eagle	5
57	Fundamentals of Computer	V Rajaraman	Prentice Hall of India	3
58	Programming with ANSIC	E. Balagurusamy	McGraw Hill	4
59	Data Structure Using C	Udit Agrawal	S.K Kataria	4
60	Modern Digital Electronics	R.P. Jain	McGraw Hill	3
61	HTML& CSS: The Complete Reference	Thomas A. Powell	McGraw Hill	2

62	Operating System Concepts	Abraham Silberschatz, Peter B. Galvin, and Gerg Gagne	Wiley India Pvt. Ltd.	2
63	Operating Systems	Vijay Shukla	S.K Kataria	5
64	Let us C	Yashwant Kanetkar	BPB Publications	4
65	HTML & CSS Complete	Thomas Powell	Tata Mcgraw Hill	4
66	Java Script	David Flanagan	O'reilly media Inc	4
67	Computer Network	Andrew S. Tanenbaum	Prentice Hall of India	2
68	PHP and MySQL Web Development	Luke Welling and Laura Thomson	Addison-Wesley	2
69	An Introduction to Database Systems	C.J. Date	Adison Wesley	2
70	Data Structures	Tanenbaum	Prentice Hall of India	2
71	Computer System Architecture	M. Morris Mano	Pearson Education	2
72	Computer Organization and Architecture	J.P. Hayes	McGraw Hill	4
73	Software Engineering: A Practitioner's Approach	Roger S. Pressman	McGraw Hill	2
74	Essentials of Management	H Koontz and C O' Daniel	McGraw Hill	3
75	Programming with Java: A Primer	E. Balaguruswamy	McGraw Hill	3
76	The Complete PC Upgrade and Maintenance Guide	Mark Minasi	John Willey & Sons Inc.	2
77	Cyber Security	Dr. O.N Pandey	Katson Publication	4
78	Information Security: The Complete Reference	Mark Rhodes-Ousley	McGraw-Hill.	1
79	Adobe Photoshop CC Classroom in a Book	Andrew Faulkner	Adobe	1
80	Linux: The Complete Reference	Richard Petersen	McGraw Hill	2
81	Mobile Computing: Technology	Asokek Talukdar	McGraw Hill	3

	,Applications and Service creation	and Roopa R. Yavagal		
82	Programming Arduino : Getting Started with Sketches	Simon Monk	McGraw Hill	2
83	Python For Dummies	Stef Maruch and Aahz Maruch	Pearson Education	1
84	Android Application Development for Dummies	Donn Felker	Wiley Publishing Inc	1
85	LEET (Lateral Engineering Entrance Test)	GKP	GK Publication	3
86	Applied Physics-I	R.A. Banwat	Eagle's	17
87	Applied Physics-II	R.A. Banwat	Eagle's	17
88	Applied Chemistry-I	S.C. Ahuja	Eagle's	17
89	Applied Chemistry-II	S.C. Ahuja	Eagle's	17
90	Text Book of English & Comm. Skills-I	Kuldip Jaidka, Alwinder Dhilon & Parmod Kumar Singla	Abhidhek Publisher	17
91	Text Book of English & Comm. Skill-II	Kuldip Jaidka, Alwinder Dhilon & Parmod Kumar Singla	Abhidhek Publisher	17
92	Applied Math –I	Moudgill, B D & Chopra PC	Eagle Publication	17
93	Applied Math-II	Moudgill, B D & Chopra PC	Eagle Publication	17
94	Electrical Machine	J.B. Gupta	S.K. Kataria & Sons	6
95	Electrical & electronics Measurements	M.L. Anand	S.K. Kataria & Sons	6
96	Generation & Economic Considerations	J.B. Gupta	S.K. Kataria & Sons	6
97	Electronic Devices & Circuits	S.K. Sehdev	Dhanpat Rai & Co.	6
98	Digital Electronics	Dr. B.R. Gupta & V.k. Singal	S.K. Kataria & Sons	6
99	Principles of Power system	Rohit Mehjta & V.K. Mehta	S Chands	8

100	Utilization of Electrical Energy	Tarlok Singh	S.K. Kataria & Sons	8
101	Estimating & Costing in Electrical Engineering	Surjeet Singh	Dhanpat Rai	8

Section –D

PRICE SCHEDULE

S.N.	Title of the book	Author	Publisher	Qty.(in nos.) Tentative	Unit price (in Rs.)	Total Price (in Rs.) (Qty x unit price)	Taxes/VA T if any (in Rs.)	Total Amount Total price + Tax/VAT	Remarks
1	Applied Mechanics	Birinder Singh	Katson Publication	5					
2	Electrical Technology	GL Marwaha	Eagle Prakshan	5					
3	Engineering Materials	KPS Cahauhan , Sudhir Kumar	Eagle Prakshan	5					
4	Manufacturing Technology-I	G.S. Aulakh	Eagle Prakshan	5					
5	Machine Drawing	Er. R.K. Dhawan	S. Chand	5					
6	Metrology & Instrumentation	KPS Cahauhan	Eagle Prakshan	5					
7	Basics of Management & Entrepreneurship Development	N.P. Singh	Eagle Prakshan	7					
8	Thermal Engineering-II	G.S. Aulakh	Eagle Prakshan	7					
9	Machine Design	G.S. Aulakh	Eagle Prakshan	7					
10	Manufacturing Technology III	G.S. Aulakh	Eagle Prakshan	7					
11	Welding Technology	O.P. Khana	Dhanpat Rai Publication	7					

12	Material Science and Engineering	R K Rajput	Katson	4					
13	A course in Electrical and Electronics Measurement and Instrumentation	A K Sawhney	Dhanpat Rai	4					
14	Modern Digital Electronics	R P jain	TMH	4					
15	Optics	Ajoy Ghatak	TMH	4					
16	Fundamental of Electric Circuits	Charles K Alexauder	TMH	4					
17	Applied Mechanics	R S Khurmi	S Chand	2					
18	Control System Engineering	I J nagrath,M Gopal	New Age	2					
19	Microprocessor 8085	Ramesh Gaonkar	Penram	2					
20	Energy Management	Umesh Rathore	Katson	2					
21	Essentials of Management	Harold Koontz	TMH	2					
22	Industrial Instrumentation and Control	S K Singh	TMH	2					
23	Handbook of Analytical Instruments	R S Khandpur	TMH	2					
24	Process Control Instrumentation Tech	Curtis D Johnson	Pearson	2					
25	Data Communication and Networking	Behrouz A Forouzan	TMH	2					
26	Machine Learning	Tom M Mitchell	TMH	2					
27	IOT with Raspberry Pi3	Maneesh Rao	Packt	2					
28	Digital Signal Processing	John G Proakis	Pearson	2					

29	Troubleshooting Electronic Equipments	R S khandpur	TMH	2					
30	PLC and Industrial Automation	Madhu C Mitra	Penram	2					
31	Virtual Instrumentation using Labview	Jerome J	PHI	2					
32	Industrial Electronics and Control	Biswanath Paul	PHI	2					
33	Modern Control Engineering	Katsuhiko Ogata	Pearson	2					
34	Communication system	Dr. Sanjay Sharma	Katson	5					
35	Network, filters and transmission line	Deepak Arora	Eagle	5					
36	Digital Electronics	Vipin Arora	Eagle	5					
37	Electrical and electronic measurements and instrumentation	A.K Sawhney	Dhanpatb Rai and co.	5					
38	Basic Electronics and linear circuits	NN Barghav	McGraw Hill	5					
39	Fiber optic communication technology	Djafar K. Mynbaev Lowell L. Scheiner	Pearson Education	5					
40	BOM&ED	NP Singh	Eagle	5					
41	Microwave and RADAR Engineering	Dr. M.K. Kulkarni	Umesh	5					
42	Communication system-ii	A.K Gautam	S.K Kataria	5					
43	Personal computer organisaTION	Gourav Gupta	Eagle	5					
44	Electronic Devices and	J.B Gupta	Katson	5					

	Circuits-II								
45	Microprocessor and Programming	Arora and Chabra	Eagle	5					
46	Power Electronics	Deepak Arora	Eagle	5					
47	Communication System	Rajesh Kumar	Eagle	5					
48	Audio & Video Systems	Deepak Arora	Eagle	5					
49	Industrial Instrumentation Programmable Logic Controller	Mrs Indu	Ishan	5					
50	Industrial Instrumentation	SK Singh	Tata McGraw	5					
51	Wireless and Mobile Communication	Deepak Arora	Eagle	5					
52	Microcontroller and Embedded System	Deepak Arora	Eagle	5					
53	Medical Electronics	Deepak Arora	Eagle	5					
54	Internet of Things and its application	PROF. Satish Jain Shashi Singh	bpb	5					
55	Computer Networks	Gourav Gupta	Eagle	5					
56	Optical fiber communication	Rajesh Kumar	Eagle	5					
57	Basics Of IT	V Rajaraman	Prentice Hall of India	3					
58	Computer Programming Using C	E. Balagurusamy	McGraw Hill	4					
59	Data Structure Using C	Udit Agrawal	S.K Kataria	4					

60	Digital Systems and Applications	R.P. Jain	McGraw Hill	3					
61	Internet Technologies	Thomas A. Powell	McGraw Hill	2					
62	Operating Systems	Abraham Silberschatz, Peter B. Galvin, and Gerg Gagne	Wiley India Pvt. Ltd.	2					
63	Operating Systems	Vijay Shukla	S.K Kataria	5					
64	Advanced Programming in C Language	Yashwant Kanetkar	BPB Publications	4					
65	HTML & CSS Complete	Thomas Powell	Tata Mcgraw Hill	4					
66	Java Script	David Flanagan	O'reilly media Inc	4					
67	Data Communication & Computer Networks	Andrew S. Tanenbaum	Prentice Hall of India	2					
68	Web Programming	Luke Welling and Laura Thomson	Addison-Wesley	2					
69	Relational Database Management System	C.J. Date	Adison Wesley	2					
70	Data Structures using C	Tanenbaum	Prentice Hall of India	2					
71	Computer Organization and Architecture	M. Morris Mano	Pearson Education	2					
72	Computer Organization and Architecture	J.P. Hayes	McGraw Hill	4					
73	Software Engineering	Roger S. Pressman	McGraw Hill	2					

74	Basics of Management & Entrepreneurship Development	H Koontz and C O' Daniel	McGraw Hill	3					
75	Programming using Java	E. Balaguruswamy	McGraw Hill	3					
76	Computer Hardware and Peripherals	Mark Minasi	John Willey & Sons Inc.	2					
77	Cyber Security	Dr. O.N Pandey	Katson Publication	4					
78	Cyber Security	Mark Rhodes-Ousley	McGraw-Hill.	1					
79	Graphics and Animation	Andrew Faulkner	Adobe	1					
80	Linux Operating System	Richard Petersen	McGraw Hill	2					
81	Wireless Communication & Mobile Computing	Asokek Talukdar and Roopa R. Yavagal	McGraw Hill	3					
82	Internet of Things	Simon Monk	McGraw Hill	2					
83	Python Programming	Stef Maruch and Aahz Maruch	Pearson Education	1					
84	Android Application Development	Donn Felker	Wiley Publishing Inc	1					
85	LEET Competition	GKP	GK Publication	3					
86	Applied Physics-I	R.A. Banwat	Eagle's	17					
87	Applied Physics-II	R.A. Banwat	Eagle's	17					
88	Applied Chemistry-I	S.C. Ahuja	Eagle's	17					
89	Applied Chemistry-II	S.C. Ahuja	Eagle's	17					

90	Text Book of English & Comm. Skills-I	Kuldip Jaidka, Alwinder Dhillon & Parmod Kumar Singla	Abhidhek Publisher	17					
91	Text Book of English & Comm. Skill-II	Kuldip Jaidka, Alwinder Dhillon & Parmod Kumar Singla	Abhidhek Publisher	17					
92	Applied Math –I	Moudgill, B D & Chopra PC	Eagle Publication	17					
93	Applied Math-II	Moudgill, B D & Chopra PC	Eagle Publication	17					
94	Electrical Machine	J.B. Gupta	S.K. Kataria & Sons	6					
95	Electrical & electronics Measurements	M.I. Anand	S.K. Kataria & Sons	6					
96	Generation & Economic Considerations	J.B. Gupta	S.K. Kataria & Sons	6					
97	Electronic Devices & Circuits	S.K. Sehdev	Dhanpat Rai & Co.	6					
98	Digital Electronics	Dr. B.R. Gupta & V.k. Singal	S.K. Kataria & Sons	6					
99	Principles of Power system	Rohit Mehjta & V.k. Mehta	S Chands	8					
100	Utilization of Electrical Energy	Tarlok Singh	S.K. Kataria & Sons	8					
101	Estimating & Costing in Electrical Engineering	Surjeet Singh	Dhanpat Rai	8					

Total Bid Price (Excluding taxes in Rs.) : _____ (In words): _____

Date: _____

Signature of Bidder with Seal: _____

Place: _____

Name & Address: _____

TERMS & CONDITIONS

1. Bidders are required to submit the attested copy of Registration (latest) clearly mentioning the period of validity. Any firm failing to submit the same will not be entertained.
2. The bidder shall submit the latest income tax return statement. This will help in assessing the capability of the bidder to supply the items mentioned in the schedule of the bid document.
3. The bidder shall also submit the proof that it is sales tax payee. The attested photocopy of the same is required to be submitted along with the bid document.
4. The rates quoted should be F.O.R. destination at **Govt. Polytechnic, Kangra, H.P. - 176001**.
5. The GST/Taxes if any shall be applicable as per government rules.
6. The duly constituted institute committee shall inspect the books for verifying details as mentioned in bid document.
7. The supplier shall be required to complete the delivery at institute (including inspection) within stipulated days as mentioned in the supply order.
8. 100% payment will be made on receipt of books in excellent conditions at consignee site/destination and supported with satisfactory inspection report.
9. Rs.10000/- (Rs.Ten Thousand only) as earnest money shall be deposited by the tenderer / bidder with tender documents through demand draft in favour of the **Principal, Govt. Polytechnic, Kangra, H.P. - 176001**. Payable at **Kangra**
10. The cost of tender document i.e. Rs. 300/= (non-refundable) shall be required to be paid by the bidder preferably through demand draft in favour of the **Principal, Govt. Polytechnic, Kangra, H.P. - 176001**. Payable at **Kangra**
11. The bidder must quote the quotation accompanied by sales tax clearance certificate up to 31st March of preceding year.
12. Refund of amount of security/earnest money deposited by the firm, whose quotation is approved, will be made after the date of satisfactory completion of the given supply orders as per our supply order. Keeping in view both these conditions while making applications for the refund of the amount of security, the concerned firm will have to furnish a certificate that the supply of all the supply orders received by it has been made to the consignee according to the prescribed specifications to their entire satisfaction.
13. Earnest money of bidder whose tender/quotation has not been approved/ qualified would be returned after proper scrutiny.
14. The tenders/quotations not in accordance with descriptions mentioned in bid schedule will be summarily rejected.
15. The number of Books/Titles may be increased/ decreased by undersigned as per the requirement.
16. If the date of accepting/opening the tender/quotation happens to be holiday, the tenders/quotations will be opened on the next working day at the same time.
17. The bidders/quotation shall keep their offer open for 6 months from the date of opening the tenders/quotations.
18. The Principal may also appoint a “Negotiation Committee” if required.
19. The bidder will be responsible for damage or loss in transit and replace torn off books within 10 days from the date of notice thereof.
20. **GST and other taxes shall be indicated separately** otherwise rates will be deemed to be inclusive of such levies and taxes and no future increase in duty/ taxes/GST will be allowed.

21. In case where it has not been specifically indicated in the schedule that only publishers can participate in tenders/quotations, the bidder other than publishers may attach authorization letter from such Principal publishers along with the tender/quotation.
22. All photo copies which are required to be attached with the Tender /Quotation should be signed by the bidder.
23. The tender/quotation form along with the earnest money and forwarding letter on Letter Head Pad of the firm should be sent through Regd. Post/Speed Post/By Hand well in advance so as to reach to the **Principal, Govt. Polytechnic, Kangra, H.P. - 176001. Payable at Kangra** on or before the date of closing of the offer i.e. **17/01/2022 upto 1:00 pm**, and shall be opened on the same date **at 3:00 pm**. The offer should be sent in a sealed envelope clearly indicating on the top, the tender/quotation number, due date and the category of items.
24. All the bidders are required to sign each paper of the bid document along with the stamp of their respective organization. Without signature and stamp the tenders/quotations submitted by them are liable for rejection.
25. The bidder has to quote for all the books of respective schedule failing which the tender/quotation may be rejected.
26. The evaluation would be done for all the items put together. The rates of books for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly. The tendered who has quoted for partial quantity of any one or more item(s) may be treated as non-responsive, if so desired by the purchaser. Purchaser will award the contract to the responsive tendered, whose total cost for all the items put together is the lowest.
27. All disputes shall be settled within the jurisdiction of Sub-Judge Court, Kangra.

Special Conditions

1. All the books mentioned in the section-D may be preferred from the single vendor.
2. The bidder shall be a publisher or in supplying business or an authorized distributor / stockiest for at least three years.
3. The bidder has to supply the books in excellent condition and should be of latest edition.
4. Proof will have to be provided for rate of books having no printed rates on books. In case the price of books is in foreign currency, the conversion rate will also be quoted by the supplier, duly approved by the concerned competent authority.
5. **The bidder has to quote the rebate/discount preferably uniform on all books which shall make comparison of rates quoted by different bidders easy and effective.**
6. Principal, Govt. Polytechnic, Kangra, H.P. reserves the right to increase or decrease the number of books (titles/volumes) mentioned in the Section-B,C & D.
7. In case of non availability of titles mentioned in schedule D, undersigned reserves the right to substitute the same with equivalent & relevant title. This arranged has to be followed only in exigencies and the bidder has to submit the valid proof of non availability of title i.e. out of print etc.
8. Principal, Govt. Polytechnic, Kangra, reserves the right to accept or reject any or all tenders/quotations without assigning any reason.

9. Telegraphic Fax, Conditional tenders/quotations, the tenders/Quotations without EMD and cost of tender document would be rejected straightaway.

I/We herewith enclose a sum of Rs. _____
_ as earnest money in the form of demand draft or equivalent and should I/We fail to execute an agreement embodying the above-mentioned terms and conditions agree that the above sum as EMD shall be forfeited to the **Principal, Govt. Polytechnic, Kangra, H.P. - 176001.**
For (Authorized Signatory) : _____

(Seal/Stamp)

Name of the Firm : _____

Complete Address : _____
