

**OFFICE OF THE PRINCIPAL  
GOVT. POLYTECHNIC KANGRA  
(AN ISO 9001:2015 CERTIFIED INSTITUTION)**

No. GPK/Board Exam./2019-4317

Dated: 27/11/2020

**NOTICE**

It is for the information to all the students of this institute that HP Takniki Shiksha Board Diploma Examination is tentatively scheduled to be held in January, 2021. All the regular & re-appear students and special chance to the students of N-2007 and N-2012 scheme (except 1st year/Lateral Entry students admitted for session 2020-2021) of this institution are hereby directed to submit their Polytechnic Examination forms available with Training Assistants @ Rs.20/-per form along with prescribed examination fee as per the schedule given below:

**Date of Sale of Examination forms:**

**Schedule for checking the forms by the Training Assistant :-**

3<sup>rd</sup> Year all branches 01-12-2020 to 05-12-2020  
2<sup>nd</sup> Year all branches 07-12-2020 to 10-12-2020

Branch	Time
Electrical Engg.	11:00 to 12:00 Noon
Mechanical Engg.	12:00 Noon to 1:00 P.M.
ECE	2:00 P. M. to 3:00 P.M.
Computer Engg.	3:00 P.M. to 4:00 P.M.
Instrumentation Engg.	4:00 P.M. to 5:00 P.M.

**Schedule for deposit the examination fee with the Cashier:-**

3<sup>rd</sup> Year all branches 01-12-2020 to 05-12-2020  
2<sup>nd</sup> Year all branches 07-12-2020 to 10-12-2020

**Last Date of receipt of examination forms from the candidates :-**

Examination fee Rs. 400/-without late fee upto 10-12-2020  
Examination fee with late fee of Rs. 300/- upto (400+300) 20-12-2020  
Examination fee with late fee of Rs. 500/- upto (400+500) 30-12-2020

**Note:-** All the students are directed to get their forms thoroughly checked from Sh. Ashok Kumar, Lab Attendant and deposit the examination form & fee with the cashier. (Sh. Rajesh Kumar, Jr. Assistant).

**Please ensure that no fee will be deposited after 30-12-2020.**

Principal  
Govt. Polytechnic-Kangra

Dated: 27/11/2020

Endst. No. As above 4318-4324

Copy to :The followings for information and necessary compliance:

1. All HODs/OICs & Class In-charges with the direction to inform the students through online platform/announce this information amongst the students in their respective classes by the concerned teachers for deposit of examination forms & fees as per the schedule given above.
2. Website In-charge of this institute to upload this notice on the website notice board for information to all the students.
3. Sh. Rajesh Kumar, Jr. Assistant cum Cashier with the direction to collect the examination forms along with examination fees checked by Training Branch.
4. Sh. Hem Singh, PTI will ask/instruct the students to stand in queue while depositing/checking their exam forms.
5. Sh. Onkar Chand, Jr. Assistant for necessary compliance. He will collect Examination forms of those students who have deposited the prescribed examination fee from the cashier and ready the record for deposit the same in HPTSB Dharamshala in stipulated period.
6. Sh. Ashok Kumar, Lab Attendant for information and necessary action.
7. Notice Board Institution for information to all the concerned students. They are directed to submit their examination forms in stipulated period failing which he/she will be responsible for delay.

Principal  
Govt. Polytechnic,  
Kangra (H. P.)